

# OFFICE OF STUDENT FINANCIAL AID CONSORTIUM AGREEMENT

Between  
THE UNIVERSITY OF NEW MEXICO  
And

Name of Host School	Title IV School Code

The University of New Mexico and the school named above are herein entering into a consortium agreement for:

Name of Student		Date of Birth
UNM ID No.	Email Address	Telephone No.

## Section I – Student Complete and Read this Section

For which semester are you completing this form?       Summer       Fall       Spring

**The student must:**

1. Take courses at the Host School which are transferable to their degree program at UNM.
2. Be enrolled **at least half time** (e.g. 6 credit hours during fall/spring 3 credit hours during summer) in a degree-granting program at UNM, and making satisfactory academic progress as specified by the UNM Satisfactory Academic Progress policy.
3. **NMNEC NURSING STUDENTS are not required to enroll at UNM but they must be admitted to UNM College of Nursing.**
4. Submit this completed form along with their schedule and tuition bill from their Host School to the Financial Aid Office.
5. Submit official transcripts from their Host School at the end of the semester.
6. NOT be receiving financial aid at the Host School.

## Section II - **\*\*IMPORTANT\*\* This step must be done first** – to be completed by the Host School

Will the student receive financial aid at your institution?       Yes       No

If "Yes," STOP. Do not complete the remainder of this form. Please sign the form and return it to the student.

If "No," please complete the remainder of this form:

Dates of Enrollment:		UNM's Office of Student Financial Aid will be notified by the Host School if the student withdraws from any classes taken under this Agreement.	<input type="checkbox"/> Yes
# of Weeks of Instruction Time:			<input type="checkbox"/> No
Tuition and Fees/credit hour	\$		
Books and Supplies/credit hour	\$	Host School's Financial Aid Officer's Signature	
Transportation	\$		
Room and Board	\$	Printed Name	Phone Number
Personal	\$		

Child Care \$	Email Address	Date
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**Section III - To be completed by student's UNM Academic Advisor, only after section II is completed**

Note: Academic Advisors will be unable to complete this section if the student is not registered at the host school. A student's schedule from the host school will be required to document enrollment.

How many of the credit hours which the student is taking at the Host School are applicable to their degree program at UNM?		
Please list the course(s) the student is taking at the Host School which are transferable to their program at UNM:		
Academic Advisor's Signature	Printed Name	
Academic Department	Phone Number	Email Address

**Important:**

- ✓ You must complete this form each semester for which you wish to receive financial aid under a consortium agreement.
- ✓ If you add regular UNM courses to your schedule after submitting this form to our office, check with your Financial Aid Officer to ensure those courses are considered in your course load.
- ✓ If you add or make changes to your Host School schedule and would like them to be considered in your course load, please submit a new Consortium Agreement with the appropriate signatures.
- ✓ You must be registered at least halftime at UNM to submit a Consortium Agreement.
- ✓ You must submit your consortium agreement by the deadline for that semester, please check UNM Financial Aid Calendar.

By accepting this agreement, the University of New Mexico's Office of Student Financial Aid agrees to the following:

1. Financial aid disbursed by UNM is based on the student's eligibility to receive their degree/certificate at UNM.
2. All financial aid under this agreement will be disbursed by UNM.
3. UNM will monitor the student's Satisfactory Academic Progress (SAP) in accordance with their SAP policy.

PLEASE RETURN THIS COMPLETED FORM TO THE UNM FINANCIAL AID OFFICE AT THE CAMPUS THAT YOU ARE ATTENDING.

**NOTE:** You must turn in the form by the 100% refund deadline listed on the [UNM Registrar's webpage](#) to receive Federal Pell Grant funding and UNM Lottery funding.

The University of New Mexico is an Equal Opportunity/Affirmative Action Institution. Pursuant to the Americans with Disabilities Act, if you require this information in alternative format or have special needs, please contact the Office of Student Financial Aid for assistance.